



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 December 2014 - 31 March 2015

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Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Open	Cabinet 23 Oct 2014 Council 16/12/14	Yes	Local Council Tax Reduction Scheme 2015/16 To consider consultation responses and propose the Local Council Tax Reduction Scheme for Tamworth from 1st April 2015.	Portfolio Holder for Operations and Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk	Public consultation on a proposed amendment to the current scheme, i.e to disregard maintenance as income for working age customers from 1st April 2015. Consultation on-line for the period 1st July 2014 - 31st August 2014. All residents of Tamworth and all stakeholders	Local Council Tax Reduction Scheme 2015/16

Open	Cabinet 27 Nov 2014 Council 16/12/14	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2014/15</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Operations and Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2014/15</p>
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Open	Cabinet 11/12/14	No	Public Sector Commissioning Progress Report To inform Cabinet on the progress of the services (6 month report) commissioned under the Public Sector Commissioning Framework and to seek Cabinet approval for the revised terms of reference for the Tamworth Strategic Partnership.	Leader of the Council Karen Adderley Head of Partnerships and Commissioning karen-adderley@tamworth.gov.uk		Public Sector Commissioning Progress Report
Open	Cabinet 11/12/14	No	Housing Regeneration Update To update members on progress in respect of Housing Regeneration schemes	Leader of the Council Rob Barnes Director - Housing and Health rob-barnes@tamworth.gov.uk		Housing Regeneration Update

Open	Cabinet 11 Dec 2014 Council 16/12/14	Yes	Tamworth Borough Council Revised Statement Of Licensing Policy 2015-2020 (Licensing Act 2003) Tamworth Borough Council is to keep under review it's Statement of Licensing Policy and publish it least every five years.	Portfolio Holder for Environment and Waste Management Stephen Lewis Head of Environmental Health stephen-lewis@tamworth.gov.uk	Electronically Via Tamworth BC website until 5 Dec 2014. Via Businesses, blank sheet for respondents to offer views. Police; Staffs CC; (Trading Standards, Health and Social Care); Businesses, Interested Parties and Persons; elected Members.	Tamworth Borough Council Revised Statement Of Licensing Policy 2015-2020 (Licensing Act 2003)
Open	Council 16/12/14	Yes	Regulation of Investigatory Powers Act Policy update and Information Commissioners Report following inspection	Portfolio Holder for Operations and Assets Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk	none required none	Regulation of Investigatory Powers Act

Open	Cabinet 22/01/15	Yes	<p>Draft Budget & Medium Term Financial Strategy 2014/15</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 27th January 2015 and receive their feedback on:</p> <p>General Services Revenue budget and council tax for 2015/16; Housing Revenue Account budget for 2015/16; Capital Programme; Medium Term Financial Strategy.</p>	<p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p>	<p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders</p> <p>Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Draft Budget & Medium Term Financial Strategy 2014/15</p>
Open	Cabinet 22/01/15	Yes	<p>Proposed Operating Model for Tamworth Borough Council 2015-2020</p>	<p>Leader of the Council Sue Wilson sue-wilson@tamworth.gov.uk</p>		<p>Proposed Operating Model for Tamworth Borough Council 2015-2020</p>

Open	Cabinet 22/01/15	Yes	Business Rates Income Forecast 2015/16 To report to and seek endorsement from members on the Business Rates income forecast for 2015/16 under the Business Rates Retention Scheme	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Business Rates Income Forecast 2015/16
Open	Cabinet 22/01/15	Yes	Community Infrastructure Levy To consider responses made on the preliminary draft charging schedule, approve the draft charging schedule for consultation and submission for examination. To consider future approach to s106	Portfolio Holder for Economy and Education Matthew Bowers Head of Planning and Regeneration matthew- bowers@tamworth.gov.u k		Community Infrastructure Levy

Exempt	Cabinet 22/01/15	Yes	Appointment of Fire Safety Partner for Council Owned Stock The report recommends the award of contract following the council procurement of a fire safety partner to deliver home safety checks in council owned properties with smoke and carbon monoxide detection	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk		Appointment of Fire Safety Partner for Council Owned Stock
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Exempt	Cabinet 22/01/15	Yes	Acquisition of property within the Housing Revenue Account(HRA) Acquisition of property forms part of the councils overall delivery plan to increase the supply of new and affordable housing. This report sets out the RTB agreement implications signed previously and recommendations for purchasing property in the private sector, within the HRA for the purposes of social and affordable rent.	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk		Acquisition of property within the Housing Revenue Account(HRA)
Open	Cabinet 19/02/15	No	Quarter Three 2014/15 Performance Report	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter Three 2014/15 Performance Report

Exempt	Cabinet 19/02/15	Yes	Service Charges for Council Owned Stock To set out the Landlord Regulatory requirements for service charges for tenants and leaseholders of council owned stock.	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk	Statutory process involving variation to the tenancy agreement and rental charges Tenants, Leaseholders	Service Charges for Council Owned Stock
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Open	Cabinet 19 Feb 2015 Council 24/02/15	Yes	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2015/16</p> <p>For Members to approve the Single Corporate Vision & Strategic Priorities for 2013/14 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Services Revenue budget and Council Tax for 2015/16;</p> <p>Housing Revenue Account (HRA) budget for 2015/16;</p> <p>the Capital Programme;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local Government Act 2003 with the reporting of</p>	<p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p>	<p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)</p> <p>Executive Management Team</p> <p>Local residents, businesses and stakeholders</p> <p>Joint Scrutiny Committee (Budget)</p>	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2015/16</p>
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Open	Cabinet 12/03/15	Yes	Cabinet Report for Write Offs 01/4/14 - 31/12/14 To provide members with details of write offs from 01 April 2014 to 31 December 2014	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Report for Write Offs 01/4/14 - 31/12/14
Open	Cabinet 12/03/15	Yes	Review of Council Owned Sheltered & Extra Care Housing The report sets out the options for the councils own sheltered housing service following cessation of supporting people grant funding from Staffordshire County Council from 1/4/15	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk		Review of Council Owned Sheltered & Extra Care Housing

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

